

CITY OF CAPE TOWN FILM PERMIT OFFICE
FILMING IN KILDARE & MAIN ROADS, NEWLANDS –
GUIDELINES

Delimitation

The Kildare & Main Road Precinct is the area at the intersection of Kildare & Main Road and its immediate surrounds, including the parking area and adjacent roads.

1. SPECIAL CONDITIONS

- 1.1. Any application for filming shoots in this area must be submitted to the Cape Town Film Permit Office (CTFPO)
- 1.2. The CTFPO will arrange by a site meeting between affected parties, e.g. CTFPO, CFC, local councillor, business forum, ratepayers assoc., film company and traffic.
- 1.3. Low/medium Impact shoots may be allowed during the week - Intermittent road closures only, no full road closures.
- 1.4. Big shoots may be allowed on week-ends – Saturday afternoon or Sunday (full day) subject to other events/activities in the area..
- 1.5. Only 3 essential technical vehicles allowed in the area. Base camps are to be arranged and crew & cast ferried to location. (drop & go system)
- 1.6. A FULO will be assigned to monitor filming activity.
- 1.7. Film-related activity must take cognizance of commercial activity in the area and not negatively impact on such activity.
- 1.8. Production Companies to inform businesses/residents of prospective shoots and parking arrangements.
- 1.9. Parking arrangements are to be clearly communicated by way of signs and security officials on shoot day.

2. GENERAL

- 2.1. Film companies must be in possession of a current and valid permit at all times and must abide by its conditions.
- 2.2. For the purposes of filming (including scouting, establishing of film sites, pre-production, building of temporary structures, set building and all clearing up, wrap or any other activity) the infrastructure and areas amenities under the jurisdiction of the City are used entirely at the production company's own risk and the City shall not be liable for any claims, accidents, injuries or loss that may arise as a result of the use thereof.
- 2.3. All applicable instructions, permit rules, legislation, by-laws, and guidelines shall be complied with.
- 2.4. Access by emergency vehicles (Fire & Rescue, Ambulance, SAPS, Metro Police, Disaster Management) may not be interfered with under any circumstances.
- 2.5. Under no circumstances is any form of "inconvenience" remuneration to be negotiated into for filming on Municipal Property.
- 2.6. The production company will undertake to print all letters for the purpose of informing residents within residential buildings and deliver to the Building manager in charge for distribution to residents.

3. GENERATORS

- 3.1. Only blimped (quiet) generators are permitted.
- 3.2. Portable generators are to have potable catch receptacles for leaks and / or when filming takes place.
- 3.3. Generators are to be parked / placed as not to disturb or cause a nuisance to residents / visitors / business owners to the area. This is not only applicable to noise, but also to exhaust fumes.
- 3.4. The positioning of the generators must be so as not to compromise Emergency Services Access to and safe Evacuation / Egress from and must not obstruct fire hydrants or Emergency water supplies.

4. NOISE

- 4.1. Noise generating activities are regulated by the Noise Control Regulations, PN 627/1998.
- 4.2. In terms of these regulations, no person may produce or cause a "disturbing noise" or carry out activities (including but not limited to the discharge of explosives, firearm or similar device) which may cause a "noise nuisance" as defined, without the permission of the local Authority concerned
- 4.3. In this regard, applications for exemption from the noise control Regulations must be made in writing to the Director City Health, on the prescribed application form, at least seven (7) days prior to the event.
- 4.4. All conditions and requirements stipulated in the noise exemption must be adhered to at all times. Failure to do so could result in the exemption being withdrawn and rendering the applicant liable for prosecution.

5. SMOKE MACHINES

- 5.1. Only non – toxic, non pollutant smoke machines are permissible.
- 5.2. The CTFPO is to inform the relevant bodies (City, Fire, SANParks) where excessive smoke is to be generated on set, especially during the fire season as "false alarms" can impede on the Fire Services in the performance of their function.

6. TRAFFIC

- 6.1. All Traffic Department Approvals MUST be matched by ROADS & STORMWATER approvals.
- 6.2. Intermittent traffic stoppage is permitted and each application will be handled on merit. This permission is granted on merit by the City's Metro Police Directorate and shall be under the supervision of a traffic officer or a metro police officer as determined by the City's Metro Police Directorate.
- 6.3. Full closure of a section of the road (or part thereof) with diversion of traffic is permitted subject to whatever conditions the City may determine. Closure may only be actioned under the supervision of a traffic officer.
- 6.4. Residents/businesses in the vicinity of the road closure are to be timeously informed of the shoot.
- 6.5. No parking garages (entry & exit points) to be obstructed at any time.
- 6.6. Film Unit Liaison Officer to monitor access and exit of parking garages.
- 6.7. No paved sidewalks to be obstructed or occupied by vehicles.
- 6.8. Only essential (specified) vehicles (as per permit) to be parked within filming area and amount of parking bays to be utilised to be clearly identified / specified by unit / location manager.
- 6.9. Traffic official on duty will closely monitor traffic congestion at all times.

